



THE JAMES DICK FOUNDATION *for the* PERFORMING ARTS

ROUND TOP FESTIVAL INSTITUTE

PO Box 89, Round Top, TX 78954 • (979) 249-3129 • festivalhill.org

Housekeeper Job Description

Looking for Part-time and Seasonal employees to work on a large rural campus with 18 buildings, bedrooms, meeting rooms, performance venues, office areas. You will report to Housekeeping Supervisor and Crew Leader.

Hours

Normal weekday shift 7:30am-4:30pm (hour for lunch)
Some evenings, weekends and holidays
Some overtime possible

Salary

Pay starting at \$14 per hour
Biweekly payroll, payday every other Friday
W-2 hourly employee

Job Description

Work physically demanding; includes sweeping, mopping, vacuuming, dusting, cleaning restrooms, using chemical cleaning agents; making beds; laundry; washing windows; restocking amenities and supplies. Some work outdoors (cleaning windows, sweeping stairs, patios, sidewalks, etc.). Must be able to climb and carry supplies, equipment and laundry up and down stairs; bend, twist, lift.

Requirements

Looking for mature persons who are at least 16 years old. Prefer employees who can speak and understand the English language; can communicate with others and understand and follow directions; can work as part of a team and also be able to work alone with minimal supervision, depending on assignment.

Must follow required dress code; must be punctual and reliable; must be able to stand and/or walk for duration of shift (average 7-8 hours per shift) (lunch break is allowed).

Must be able to work alone with minimal supervision or part of a team, depending on assignment.

Part-time employees work a regular schedule all year. Some benefits are available for part-time positions (PTO and paid holidays).

Seasonal positions are assigned duties during busy periods such as the Summer Music Festival and Antiques Weeks. Hours vary.